

Executive/Operations Standing Committee

The Developmental Disabilities Planning Council's (DDPC) Executive Committee is largely responsible for overseeing the functions of the Council to ensure effective and efficient operations. The committee is comprised of seven Council members: the Chair and Vice-Chair, Chairs of the standing committees, and at-large members appointed by the Chair. These at-large members shall be self-advocates.

The Executive/Operations Committee is responsible for:

- Review/Recommend changes to by-laws
- Human resource issues involving the Executive Direction that require immediate action
- Annual evaluation of the Executive Director
- Periodically review committees and operations of the Council to ensure effectiveness; Obtain up-to-date reports from committees to ensure progress towards goals
- Direct when and what type of data needs to be collected to determine the needs of the Arizona's DD community
- Review and make recommendations for approval/disapproval of Requests for Grant Applications, Interagency Service Agreements, Intergovernmental Agreements or other grant funding modalities necessary to comply with state procurement rules for obligating and liquidating financial allocations. The committee may provide final approval as a last resort if a Full Council meeting is unable to be called.
- Review and make recommendations for Council member training and development, as well as recommend new council members for membership vacancies
- All other matters affecting the functions and activities of the ADDPC that must be addressed to ensure ongoing effective operation of the ADDPC. These include:
 - On-going review of the budget with the Fiscal Manager
 - Review of the Annual Report
 - Review Program Performance Report (PPR) – Jan. 1st
 - Review Five Year State Plan Goals/Objectives and approve yearly application to AIDD – Aug. 15th